



California State University, Sacramento  
 Student Service Center  
 Financial Aid & Scholarship Office  
 Lassen Hall  
 6000 J Street, Sacramento, CA 95819-6044  
 Phone: (916) 278-1000

Print Name: \_\_\_\_\_

Sac State ID #:

**2020-2021 PARENT DIRECT PLUS LOAN REQUEST FORM**

Select a Term  Academic Year (Fall 2020/Spring 2021)  Summer 2021  
 (Summer process begins April 2021)

Parent Last Name, First Name (Please Print) \_\_\_\_\_ Relationship to Student \_\_\_\_\_

**TO APPLY COMPLETE ALL ITEMS AS OUTLINED BELOW:**

Parent must complete a new PLUS Loan application for each new academic year

1. Log into: <https://studentaid.gov/> with **PARENT FSA ID**
2. Select "Apply for a Direct PLUS Loan"
3. Select "Start" in the section labeled "Direct PLUS Application for Parents"
4. Select Year: 2020 – 2021
5. In the School and Loan Information section, indicate the loan period:
  - a. Academic Year is 08/2020 – 05/2021

Note: Once submitted, the credit decision is sent directly to you. PLUS loan credit checks are valid for 180 days. To avoid delays, ensure your name, SSN, and date of birth match those used to create your FSA ID.

**IF APPROVED**  
 Complete the items below:

Print a copy of (Parent) your credit approval notification and the signature page of your Master Promissory Note (MPN). Attach both documents to this request form (3 pages total)

Indicate requested Direct PLUS Loan amount  
 Loan Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
 Parent Borrower's Signature

\_\_\_\_\_  
 Date

**Note**

- Loans will be awarded and disbursed equally between fall and spring semesters
- After institutional fees have been paid, remaining funds will be issued to you as a refund by paper check to the address listed on your application
- YOUR REQUEST CANNOT BE PROCESSED UNTIL ALL FORMS ARE SUBMITTED

**IF DENIED**  
 Due to the credit decision made by the lender, parent may **select one** of the two options below:

Appeal the credit decision with the Direct Loan Servicing Center (800-557-7394)

- If approved proceed to the "IF APPROVED" section
- Complete PLUS Counseling at <https://studentaid.gov/>

Use a co-signer by having the individual log into <https://studentaid.gov/> and complete an Endorser Addendum

- If approved, attach copy of the following:
  - Co-signer's credit approval notification
  - Your MPN signature page
- Complete PLUS Counseling at <https://studentaid.gov/>

**PARENT WILL NOT PURSUE APPEAL OR ENDORSER**  
 Based on the PLUS credit denial, the student has the option to request Additional Unsubsidized Loan funds. If requesting additional funds:

- Attach copy of the Parent PLUS Loan denial
- Student can request loan funds based on grade level
  - Freshman & Sophomore - \$4,000
  - Junior & Senior - \$5,000
  - Teaching Credential - \$7,000

Loan Amount Requested: \$ \_\_\_\_\_

\_\_\_\_\_  
 Student signature

\_\_\_\_\_  
 Date

Once completed upload financial aid documents at  
<https://onbase.csus.edu/unity/forms/faupload.aspx>