



California State University, Sacramento  
 Student Service Center  
 Financial Aid & Scholarship Office  
 Lassen Hall  
 6000 J Street, Sacramento, CA 95819-6044  
 Phone: (916) 278-1000

Print Name: \_\_\_\_\_

Sac State ID #: \_\_\_\_\_

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**2020-2021 GRADUATE/PROFESSIONAL DIRECT PLUS LOAN REQUEST FORM**

Select a Term  Academic Year (Fall 2020/Spring 2021)

Summer 2021  
 (Summer process begins April 2021)

**To apply complete all the items outlined below**

- You must complete a new PLUS Loan application for each new academic year
  1. Log into: <https://studentaid.gov/> with your FSA ID
  2. Select Graduate/Professional Students
  3. Select Apply for a PLUS Loan
  4. Select Complete PLUS Request for Graduate/Professional Students
  5. Select Award Year: 2020 – 2021
  6. In the School and Loan Information section, indicate the loan period:
    - a. Academic Year is 08/2020 – 05/2021

Note: Once submitted, the credit decision is sent directly to you. PLUS loan credit checks are valid for 180 days. To avoid delays, ensure your name, SSN, and date of birth match those used to create your FSA ID.

**IF APPROVED**

Complete the items below:

- Print a copy of your credit approval notification and the signature page of your Master Promissory Note (MPN). Attach both documents to this request form (3 pages total)
- Indicate your requested Direct Graduate/Professional PLUS Loan amount below

Loan Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
 Borrower's Signature

\_\_\_\_\_  
 Date

Note: Loans will be awarded and disbursed equally between fall and spring semesters.

**IF DENIED**

Due to the credit decision made by the lender, you may select one of the two options below:

- Appeal the credit decision with the Direct Loan Servicing Center (800-557-7394)
  - If/when approved, follow the instructions in the "IF APPROVED" section
  - Log into <https://studentaid.gov/> and select Complete PLUS Counseling
- Use a co-signer by having the individual log into <https://studentaid.gov/> and complete an Endorser Addendum
  - If/when approved, attach this form with a copy of the:
    - Co-signer's credit approval notification
    - Your MPN signature page
  - Log into <https://studentaid.gov/> and select Complete PLUS Counseling

**YOUR REQUEST CANNOT BE PROCESSED UNTIL ALL FORMS ARE SUBMITTED**

Once completed upload financial aid documents at  
<https://onbase.csus.edu/unity/forms/faupload.aspx>