



California State University, Sacramento
 Student Service Center
 Financial Aid & Scholarship Office
 Lassen Hall
 6000 J Street, Sacramento, CA 95819-6044
 Phone: (916) 278-1000

Print Name: _____

Sac State ID #:

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2022-2023 PARENT DIRECT PLUS LOAN REQUEST FORM

Select a Term Academic Year (Fall 2022/Spring 2023) Summer 2023
 (Summer process begins April 2023)

Parent Last Name, First Name (Please Print) _____ Relationship to Student _____

TO APPLY COMPLETE ALL ITEMS AS OUTLINED BELOW:

- Parent must complete a new PLUS Loan application for each new academic year
 1. Log into: <https://studentaid.gov/> with PARENT FSA ID
 2. Under the "Apply for Aid" drop down, select "Apply for a Parent PLUS Loan"
 3. Select "Start" in the section labeled "I am a Parent of an Undergraduate Student"
 4. Select Year: 2022 – 2023
 5. In the School and Loan Information section, indicate the loan period: 08/2022 – 05/2023

Note: Once submitted, the credit decision is sent directly to you. PLUS loan credit checks are valid for 180 days. To avoid delays, ensure your name, SSN, and date of birth match those used to create your FSA ID.

***Fall Only Students: Submit by **November 18, 2022**, Academic Year & Spring Only Students: Submit by **April 28, 2023**

IF APPROVED
 Complete the items below:

- Under the "Complete Aid Process" drop down, select "Complete Annual Student Loan Acknowledgment". Click "Start" under the section "Annual Student Loan Acknowledgment". Print confirmation (1 page)
- Print a copy of Parent credit approval notification and print the 1st two pages of your Master Promissory Note (MPN). (3 pages)
- Indicate requested Direct PLUS Loan amount.

Loan Amount: \$ _____

Parent Borrower's Signature _____

Date _____

- Note**
- Loans will be awarded and disbursed equally between fall and spring semesters
 - After institutional fees have been paid, remaining funds will be issued to you as a refund by paper check to the address listed on your application
 - ALL FORMS must be attached to this page (5 PAGES TOTAL).

IF DENIED
 Due to the credit decision made by the lender, parent may **select one** of the two options below:

- Appeal the credit decision with the Direct Loan Servicing Center (800-557-7394)
 - If approved proceed to the "IF APPROVED" section
 - Complete PLUS Counseling at <https://studentaid.gov/>
- Use a co-signer by having the individual log into <https://studentaid.gov/> and complete an Endorser Addendum
 - If approved, attach copy of the following:
 - Co-signer's credit approval notification
 - Your MPN signature page
 - Complete PLUS Counseling at <https://studentaid.gov/>

PARENT WILL NOT PURSUE APPEAL OR ENDORSER

Based on the PLUS credit denial, the student has the option to request Additional Unsubsidized Loan funds. If requesting additional funds:

- Attach copy of the Parent PLUS Loan denial
- Student can request loan funds based on grade level
 - Freshman & Sophomore - \$4,000
 - Junior & Senior - \$5,000
 - Teaching Credential - \$7,000

Loan Amount Requested: \$ _____

Student signature _____ Date _____

Once completed upload financial aid documents at
<https://onbase.csus.edu/unity/forms/faupload.aspx>