



California State University, Sacramento
 Student Service Center
 Financial Aid and Scholarships Office
 Lassen Hall
 6000 J Street, Sacramento, CA 95819-6044
 Phone: (916) 278-1000

Print
 Student Name: _____

Sac State ID #: _____

2023-2024 LOSS OF INCOME FOR PARENT (Dependent Student)

Financial aid for the 2023-2024 academic year is based on the total 2021 income reported on the Financial Aid Application. If your family's financial situation has changed and the conditions qualify, you may file an appeal.

2023-2024 Deadlines

Attending Fall 2023 only: November 1, 2023

Attending Academic year/ Spring 2024: March 1, 2024

STEP 1: Parent - Select the parent that has a loss of income and provide name). Provide the name of the parent that has a loss of income.

Parent 1: _____

Parent 2: _____

STEP 2: What semester will your student be attending? Fall 2023 only Spring 2024 only Fall & Spring

STEP 3: Check the tax year that the loss of income occurred in below. Select only one option. If are married, both parents must provide income documentation for tax year selected.

2022 TAX YEAR-You selected the 2022 tax year. Submit the following documentation for you and your spouse (if married):

- ✓ All 2022 W2s and other tax documents (i.e., 1099-R, etc.)
- ✓ Signed 2022 Federal Tax Return and all schedules (if applicable)
- ✓ If divorced or separated in 2022: Submit a copy of dissolution of marriage or separation **AND** all 2022 W2s and other tax documents for you and your spouse, including your signed 2022 Federal Tax Return and schedules (if applicable)
- ✓ Federal benefit document verifying benefits (i.e., TANF, SNAP, Medicaid/SSI, Free School Lunch, WIC) received
- ✓ All 2022 income documents/letters (i.e., EDD claim letter, Social Security benefits, retirement benefits, etc.)

2023 TAX YEAR-You selected the 2023 tax year. Submit the following documentation for ALL employers worked for in 2023, for you and your spouse (if married)

- ✓ Paystubs for the lasts 3 months from all employers
 * For reduction of work hours: Provide a letter from employer on company letter head, indicating new hours, when change became effective and if applicable, change to hourly rate
- ✓ For separation (loss of employment): Provide a letter from the employer, on company letterhead, with last day worked. Submit with last paystub received that includes earnings through last day worked
- ✓ If divorced or separated in 2023: Submit a copy of dissolution of marriage or separation **AND** all 2023 W2s and other tax documents for you and your spouse, including your signed 2023 Federal Tax Return and schedules (if applicable)
- ✓ Federal benefit document verifying benefits (i.e., TANF, SNAP, Medicaid/SSI, Free School Lunch, WIC) received
- ✓ All 2023 income documents/letters (i.e., EDD claim letter, Social Security benefits, retirement benefits, etc.)

If submitting Loss of Income Appeal or documentation after December 1, 2023, a signed 2023 Federal Tax Return will be required (if applicable), 2023 W2s and/or other 2023 income documents to verify total income earned/received in 2023.

CERTIFICATION

By signing below, you certify that all the information on this form is complete and accurate. You must promptly report any corrections, changes, or updates to the Financial Aid & Scholarships Office if/when they occur after this form is submitted.

Parent signature: _____

Date: _____