California State University, Sacramento
Student Service Center
Financial Aid & Scholarship Office
Lassen Hall
6000 J Street, Sacramento, CA 95819-6044
Phone: (916) 278-1000

Print Name: _____

Sac State ID #: ☐☐☐☐☐☐☐☐☐

2023-2024 GRADUATE/PROFESSIONAL DIRECT PLUS LOAN REQUEST FORM

Select a Term ☐ **Academic Year (Fall 2023/Spring 2024)** ☐ **Summer 2024**
(Summer process begins April 2024)

To apply complete all the items outlined below
❑ You must complete a new PLUS Loan application for each new academic year
1) Log into: https://studentaid.gov/ with your FSA ID
2) Under the "Loans and Grants" drop down, select "PLUS Loans: Grad PLUS and Parent PLUS"
3) Select "Learn More" in the section labeled "I am a Graduate or Professional Student".
4) Select Start. Under "Select an Award Year", select 2023 – 2024
5) In the School and Loan Information section, indicate the loan period: 08/2023 – 05/2024

Note: Once submitted, the credit decision is sent directly to you. PLUS loan credit checks are valid for 180 days. To avoid delays, ensure your name, SSN, and date of birth match those used to create your FSA ID.

***Fall Only Students: Submit by **November 17, 2023,** Academic Year & Spring Only Students: Submit by **April 26, 2024**

IF APPROVED	**IF DENIED**
Complete the items below:	Due to the credit decision made by the lender, you may select one of the two options below:
❑ Under the "Loans and Grants" drop down, select "Complete Annual Student Loan Acknowledgment". Click "Start" under the section " I am a Graduate or Professional Student." Print confirmation.	
❑ Print a copy of your credit approval notification and the signature page of your Master Promissory Note (MPN). Attach both documents to this request form (3 pages)	❑ Appeal the credit decision with the Direct Loan Servicing Center (800-557-7394) • If/when approved, follow the instructions in the "IF APPROVED" section • Log into https://studentaid.gov/ and select Complete PLUS Counseling
❑ Indicate your requested Direct Graduate/Professional PLUS Loan amount below	❑ Use a co-signer by having the individual log into https://studentaid.gov/ and complete an Endorser Addendum
Loan Amount: $ _____	• If/when approved, attach this form with a copy of the: ▪ Co-signer's credit approval notification ▪ Your MPN signature page
_____ Borrower's Signature	• Log into https://studentaid.gov/ and select Complete PLUS Counseling
_____ Date	
Note: Loans will be awarded and disbursed equally between fall and spring semesters.	

YOUR REQUEST CANNOT BE PROCESSED UNTIL ALL FORMS ARE SUBMITTED

Once completed upload financial aid documents at
https://onbaseform.csus.edu/obforms/eforms/STDAF/DocumentSubmission/finaidupload.aspx